1. **M. AGNES JONES**
2. **Date :August 20, 2019**
3. **Time: 7:15 am**
4. **Location: Professional Development Room #39**
5. **Call to order:** 7:21 am
6. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Margul Retha Woolfolk** | **Present** |
| **Parent/Guardian** | **Laquanta Clay** | **Present** |
| **Parent/Guardian** | **Dana Sanabria** | **Present** |
| **Parent/Guardian** | **Kwame Dunston** | **Present** |
| **Instructional Staff** | **Briana Campbell** | **Present** |
| **Instructional Staff** | **Darlene Natson** | **Present** |
| **Instructional Staff** | **Vacant** |  |
| **Community Member** | **Cheryl Jones** | **Absent** |
| **Community Member** | **Vacant** |  |
| **Swing Seat** | **Vacant** |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [No]

1. **Action Items \* Note: *Action items were tabled until a quorum is established.***
   1. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Nominee’s Name:** |  |
| **Nominated by** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

**SWING SEAT RESULT:**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** [Insert Name of Member Elected as Chair]

|  |  |
| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* + 1. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

|  |  |
| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* + 1. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

|  |  |
| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* + 1. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. *For High Schools***: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Review and Approve Public Comment Format** [**Reviewed** Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining

**Motion** [Passes/Fails]

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment) )****\*Tentatively set until quorum is established (SUGGESTED).***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **Aug. 20, 2019** | **7:15 am** | **Professional Development Room #39** | **Yes** |
| **2** | **Sept. 24, 2019** | **7:15 am** | **Professional Development Room #39** | **Yes** |
| **3** | **Oct. 29, 2019** | **7:15 am** | **Professional Development Room #39** | **No** |
| **4** | **Dec. 3, 2019** | **7:15 am** | **Professional Development Room #39** | **No** |
| **5** | **Jan. 28, 2020** | **7:15 am** | **Professional Development Room #39** | **Yes** |
| **6** | **Feb. 25, 2020** | **7:15 am** | **Professional Development Room #39** | **Yes** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

**TENTATIVE suggested meeting norms:**

* **Start and end on time**
* **Adhere to the agenda and the script**
* **Be attentive and respect the voice of others**
* **Maintain a safe environment**
* **Maintain confidentiality**

Members Approving:

Members Approving:

Members Approving:

**Motion** [Passes/Fails]

1. **Discussion Items** 
   1. **Discussion Item 1**:
   2. **Discussion Item 2**:
2. **Information Items** 
   1. **Principal’s Report**
   2. **Information Item 2**
3. **Announcements** General data statement and sharing of Dr. Carstarphen’s tweet related to GMAS gains
4. **Adjournment**

Motion made by: [Dana Sanabria]; Seconded by: [Ms. Campbell]

1. Members Approving: **\* Note: *Action items were tabled until a quorum is established.***
2. Members Opposing: **\* Note: *Action items were tabled until a quorum is established.***
3. Members Abstaining: **\* Note: *Action items were tabled until a quorum is established.***
4. **Motion** [Passes/Fails] **\* Note: *Action items were tabled until a quorum is established.***

**ADJOURNED AT** [7:40]

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**Minutes Taken By:** [Darlene Natson]

**Position:** [Interim Secretary GO Team Member]

**Date Approved:** [8.20.19]